



Application for Chicken-Keeping License

Village of Union Grove · 925 15th Ave. Union Grove, WI 53182 · Phone: (262) 878-1818
Fax: (262) 878-3782 · E-mail: info@uniongrove.net · Website: uniongrove.net

*Please print clearly and completely. Incomplete applications may be denied.
Payment of \$10/chicken required with application. LATE FEE OF \$10 will be assessed after January 31st.*

Section A. Applicant Information:

1. Is this a RENEWAL Application? No, this is my first-time applying
 Yes, I held a Chicken-Keeping License last year (*no changes*)
2. Name of Applicant: _____
3. Full Address (where chicken will be kept): _____
4. Mailing Address (if different): _____
5. Parcel Number: _____ Acreage/Size of Parcel: _____
6. Phone: _____ Email: _____
7. Do you own the property? Yes No *If no, you must present a signed statement from the owner of the dwelling, consenting to the applications and the keeping of chickens on the premise.*

Section B. Required Documentation

- Proof of registration with the State of Wisconsin Department of Agriculture, Trade & Consumer Protection (WI Statute 95.51) *You may register online at <http://wiid.org> or by phone 888-808-1910.*
- Completed Village of Union Grove Building Permit and Scaled Site Plan including location of proposed coop and run including all dwelling units within 100 ft of proposed structure. *If no changes, this is not required for renewal.*

Section C. Additional Information:

How many hens do you propose to keep on the premise? (*up to 6 – fee is \$10/chicken*) _____

How will you dispose of the chicken waste? _____

Section C. Structure Information:

Total square feet of Coop (*minimum 2 sq. ft per chicken*): _____

Total square feet of Chicken Run (*minimum 2 sq. ft. per chicken*): _____

Distance of enclosure to nearest property line (*minimum 5 ft*): _____

Distance of enclosure to the nearest neighboring dwelling (*minimum 20 ft*)? _____

Use the space provided to sketch the chicken-keeping site. Include the distances from lot lines, structures (home, shed, garage), fences, barriers, pools etc. Identify the size and location of the proposed chicken coop and run. You may also attach drawing separately if needed.

Section E. Certification and Signature

- I have read and understand the conditions under which I may keep chickens. I agree to abide by these conditions, which are outlined in Sec. 14-215(a) in the Village of Union Grove Ordinances.
- I understand that the Village can revoke my license if I do not comply with the provisions of any ordinance regulating the keeping of chickens.

Applicant Signature: _____ Date: _____

This Section is for Office Use Only:

Date Filed: _____ Received By: _____ Amt Due: \$ _____

Building/Zoning Initial Recommendation: Approve Denial Initials/Date: _____

Building/Zoning FINAL Inspection: Approve Denial Initials/Date: _____

Clerks Office: Approve Denial Initials/Date: _____

Village Board: Approve Denial Date: _____

Approved with conditions: _____

VILLAGE OF UNION GROVE 925 15 th Ave Union Grove, WI 53182 262-878-1818	Wisconsin Uniform Building Permit Application VILLAGE OF UNION GROVE 51-186	Permit No. Parcel No.
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PERMIT REQUESTED	<input type="checkbox"/> Constr. <input type="checkbox"/> HVAC <input type="checkbox"/> Electric <input type="checkbox"/> Plumbing <input type="checkbox"/> Erosion Control <input type="checkbox"/> Other:
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Owner's Name	Mailing Address	Email:	Tel.
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Contractor Name & Type	Lic/Cert# Exp Date	Mailing Address	Tel. & Email
Dwelling Contractor (Constr.)			
Dwelling Contr. Qualifier (The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.)			
HVAC			
Electrical Contractor			
Electrical Master Electrician			
Plumbing			

PROJECT LOCATION	Lot area Sq.ft.	<input type="checkbox"/> One acre or more of soil will be disturbed	PROJECT COST:	PROJECT DESCRIPTION:
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BUILDING ADDRESS	County	Subdivision Name	Lot No.	Block No.
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Zoning District(s)	Zoning Permit No.	Setbacks:	Front ft.	Rear ft.	Left ft.	Right ft.
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1. PROJECT	<input type="checkbox"/> New <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Raze <input type="checkbox"/> Move <input type="checkbox"/> Other
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2. AREA INVOLVED (sq ft)	Unit 1	Unit 2	Total
Unfinished Basement			
Finished Basement			
Living Area First Floor			
Living Area Second Floor			
Attached Garage			
Porches			
Deck			
Other			

3. OCCUPANCY	<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Commercial <input type="checkbox"/> Other	4. USE	<input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other:
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5. CONSTRUCTION TYPE	<input type="checkbox"/> Site Built <input type="checkbox"/> Mfd. Per WI UDC <input type="checkbox"/> Mfd. Per US HUD
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6. STORIES	<input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other:	<input type="checkbox"/> Plus Basement	7. Fire Sprinkler <input type="checkbox"/> Yes <input type="checkbox"/> No
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8. WALLS	<input type="checkbox"/> Wood Frame <input type="checkbox"/> Steel <input type="checkbox"/> ICF <input type="checkbox"/> Timber/Pole <input type="checkbox"/> Other	9. ELECTRIC	Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead
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10. SEWER	<input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit #	11. WATER	<input type="checkbox"/> Municipal <input type="checkbox"/> On-Site Well
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I understand that I: am subject to all applicable codes, laws, statutes and ordinances; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management (owner shall sign the additional statement. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises at all reasonable hours to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply of this form.

APPLICANT (Print): _____ Sign: _____ DATE _____

APPROVAL CONDITIONS	This permit is issued pursuant to following conditions. <input type="checkbox"/> See attached for conditions of approval.
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FEES:	PERMIT(S) ISSUED	WIS PERMIT SEAL #	PERMIT ISSUED BY:
Building \$	<input type="checkbox"/> Construction		Name _____
Erosion \$	<input type="checkbox"/> HVAC		Date _____ Tel. _____
Wis. Permit Seal \$	<input type="checkbox"/> Electrical		Cert No. _____
Plumbing \$	<input type="checkbox"/> Plumbing		Email: _____
Electric \$	<input type="checkbox"/> Erosion Control		
HVAC \$			

Additional Permits – Plumbing No. _____ Electric No. _____ HVAC No. _____ Erosion Control No. _____

INSTRUCTIONS

The owner, builder or agents shall complete the application form down through the Signature of Applicant block and submit it and building plans and specifications to the enforcing jurisdiction, which is usually your municipality or county. Permit application data is used for statewide statistical gathering on new one- and two-family dwellings, as well as for local code administration. **Please type or use ink and press firmly with multi-ply form.**

PERMIT REQUESTED

- Check off type of Permit Requested, such as structural, HVAC, Electrical or Plumbing.
- Fill in owner's current Mailing Address and Telephone Number.
- If the project will disturb one acre or more of soil, the project is subject to the additional erosion control and stormwater provisions of ch. NR 151 of the WI Administrative Code. Checking this box will satisfy the related notification requirements of ch. NR 216.
- Fill in Contractor and Contractor Qualifier Information. Per s. 101.654 (1) WI Stats., an individual taking out an erosion control or construction permit shall enter his or her dwelling contractor certificate number, and name and certificate number of the dwelling contractor qualifier employed by the contractor, unless they reside or will reside in the dwelling. Per s. 101.63 (7) Wis. Stats., the master plumber name and license number must be entered before issuing a plumbing permit.

PROJECT LOCATION

- Fill in Building Address (number and street or sufficient information so that the building inspector can locate the site.
 - Local zoning, land use and flood plain requirements must be satisfied before a building permit can be issued. County approval may be necessary.
 - Fill in Zoning District, lot area and required building setbacks.
1. PROJECT DATA - Fill in all numbered project data blocks (1-11) with the required information. All data blocks must be filled in, including the following:
 2. AREA (involved in project):
 - a. Basements - include unfinished area only
 - b. Living area - include any finished area including finished areas in basements
 - c. Two-family dwellings - include separate and total combined areas
 3. OCCUPANCY - Check only "Single-Family" or "Two-Family" if that is what is being worked on. In other words, do not check either of these two blocks if only a new detached garage is being built, even if it serves a one or two family dwelling. Instead, check "Garage" and number of stalls. If the project is a community based residential facility serving 3 to 8 residents, it is considered a single-family dwelling.
 4. USE - Seasonal, permanent or other.
 7. ESTIMATED BLDG COST - Include the total cost of construction, including materials and market rate labor, but not the cost of land or landscaping.
 10. SEWER - A building permit cannot be issued until a sanitary permit has been issued for any new or affected existing private onsite wastewater treatment system.

SIGNATURE – The owner or the contractor's authorized agent shall sign and date this application form. If you do not possess the Dwelling Contractor certification, then you will need to check the owner-occupancy statement for any erosion control or construction permits.

CONDITIONS OF APPROVAL - The authority having jurisdiction uses this section to state any conditions that must be complied with pursuant to issuing the building permit.

ISSUING JURISDICTION: This must be completed by the authority having jurisdiction.

- Check off Jurisdiction Status, such as town, village, city, county or state and fill in Municipality Name
- Fill in State Inspection Agency number only if working under state inspection jurisdiction.
- Fill in Municipality Number of Dwelling Location
- Check off type of Permit Issued, such as construction, HVAC, electrical or plumbing.
- Fill in Wisconsin Uniform Permit Seal Number, if project is a new one- or two-family dwelling.
- Fill in Name and Inspector Certification Number of person reviewing building plans and date building permit issued.

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control and storm water management and will comply with those standards.

Owner's Signature: _____ Date: _____

Contractor Credential Requirements

All contractors shall possess an appropriate contractor credential issued by the Wisconsin Division of Industry Services.

ORDINANCE NO. 2022-05

AN ORDINANCE AMENDING SUBSECTION 14-215(a) AND CREATING SECTION 14-219 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF UNION GROVE, RELATING TO THE KEEPING OF CHICKENS IN SINGLE-FAMILY RESIDENCE DISTRICTS.

The Village Board of the Village of Union Grove ordains as follows:

1. That Subsection 14-215(a) of the Municipal Code of the Village of Union Grove be, and hereby is, amended to read as follows:

Sec. 14-215. Poultry and livestock prohibited.

“(a) Other than hens permitted under Sec. 14-219, no person shall keep or maintain in any zoning district any poultry, pigeons or fowl, or any animal raised for fur bearing purposes, or any livestock, including, but not limited to horses, cattle, sheep, goats, pigs or swine, whether or not such animal is domesticated, tamed, or a pet.”

2. That Section 14-219 of the Municipal Code of the Village of Union Grove be, and hereby is, created to read as follows:

“Sec. 14-219 Keeping of chickens in single-family residence districts.

A. **Keeping of hens.** The keeping of hens is allowed by permit under this Section in single-family residence districts, as defined in the Village zoning code, provided the parcel contains an occupied single-family dwelling and provided such hens are kept in compliance with this Section. This ordinance is adopted under the Village's police power for the health, safety and welfare of its residence and for the protection of property.

B. **Definitions.**

- (1) **Chicken.** "Chicken," in this Section, means both hens and roosters generally.
- (2) **Hen.** "Hen," in this Section, means a female chicken.
- (3) **Rooster.** "Rooster," in this Section, means a male chicken.

C. **Prohibitions.**

- (1) **Roosters Not Allowed.** Roosters may not be kept on any property within the Village.
- (2) **Bird Fighting.** The raising or keeping of chickens for fighting purposes, and the instigation of chicken fighting, is prohibited, as per § 951.08, Wis. Stats.
- (3) **Business Or Commercial Use Prohibited.** Nothing herein shall be interpreted to authorize the conduct of a business or

commercial use on a residential property. No sales of eggs, chicks, chickens, or chicken meat shall be made from any residential property. The meat from any chickens slaughtered on the property may only be consumed by residents of the property and their non-commercial invitees.

D. Requirements.

(1) **Where allowed.** Hens may be allowed only in Single-Family Residence Districts and only on parcels that contain an occupied single-family dwelling. Hens shall not be allowed to roam freely on or off a permitted property and must be contained to coops and runs as set forth below.

(2) **Maximum number of hens.**

(a) Up to six (6) hens are allowed on parcels that are 4 acres or less in size in compliance with this ordinance.

(b) Up to thirty-three (33) hens shall be allowed on parcels that are 5 acres or greater in size in compliance with this ordinance.

(3) **Feed.** All feed for hens must be kept in airtight containers that are out of reach of wild animals.

(4) **Coops.** Hen coops are required to house the hens on a property in compliance with this ordinance. An accessory building permit is required for all hen coops and runs. A coop is a building structure that provides housing/shelter for hens and shall meet the following requirements:

(a) Hens must be provided at least 2 square feet of floor space each.

(b) A coop must have minimum dimensions of 2 feet long by two feet wide by 4 feet tall.

(c) There must be at least one nesting box per two (2) hens.

(d) Coops must include elevated perches to ensure chickens are able to rest in their natural position.

(e) Coops must be structurally sound, insulated, moisture proof and kept in good repair.

(f) Coops must have vents to ensure proper ventilation during all times of the year.

(g) There must be a minimum of one square foot of window

for each 10 feet of wall space.

- (h) Coops must be clean, dry and kept in a neat and sanitary condition at all times and exist in a manner that will not disturb the use or enjoyment of neighboring lots due to noise, odor, or other adverse impact.
 - (i) Coops must be cleared of waste, including fecal matter, dropped food and feathers, and other waste, at least daily in order to prevent a buildup of odors and to ensure a healthy environment.
 - (j) During the winter months to protect from inclement weather:
 - (1) Windows must be covered with clear plastic to minimize drafts. Air vents shall be installed to ensure adequate air quality for the hens.
 - (2) Coops must be kept at a temperature of no less than 35° F.
 - (3) Water must not be allowed to freeze in the winter.
 - (k) Coops must provide direct access to the chicken run.
 - (l) No coop shall be located closer than 5 feet to any residential lot line and 20 feet from a neighboring house. Coops (and their runs) may only be located in the rear yard and must meet the requirements for accessory structures under Section 118-989 of this Code, except as otherwise limited by this Section.
 - (m) Bedding. Approximately two inches of bedding material shall be placed in the coop floor to absorb moisture from droppings, water spills, limit odors, and facilitate coop cleaning.
- (5) **Chicken Runs.** Hens must have access to an outdoor fenced chicken run, meaning a structure that meets the following requirements:
- (a) Each hen shall have at least 2 square feet of space each in the run.
 - (b) Minimum dimensions - 3 feet wide by 2 feet long by 3 feet

tall.

- (c) Fencing must have spacing of no more than 1 inch.
- (d) Top of the run must also be covered with fencing with spacing of one inch or less.
- (e) The run shall be built such that neither hens nor predators are able to get under the run's fencing.

(6) **General care requirements.** Hens must be properly cared for.

- (a) Feed must be provided daily and must be proper for hens in accordance with § 951.13.(1), Wis. Stats.
- (b) Clean water must be provided at all times and changed daily in accordance with § 951.13. (2), Wis. Stats.
- (c) All enclosures for the keeping of hens shall be so constructed and maintained as to prevent rats, mice, other rodents, and animals from being harbored underneath or within the enclosure.

E. **Permit; Application and Review Process.** A permit from the Village is required in order to keep hens on property as provided for under this ordinance. Only one permit shall be issued to each parcel number. Permits expire December 31 of each year. Applications shall be made prior to December 1st of each year including for renewals. Late fees will apply after January 31st of each year

(1) Applicant shall submit the following to the Village Clerk's office:

- (a) Completed initial or renewal permit application in a form from the Village's Clerk's office.
- (b) A copy of the proof of registration of the property where hens will be kept with the Wisconsin Department of Agriculture, Trade, and Consumer Protection.
- (c) A plan that includes a scaled drawing of the parcel showing the proposed location of the coop and run. The drawing shall include dwelling units on properties within 100 feet of the proposed coop and run location.

(d) Fees as may be applicable

(2) Review and Approval.

(a) **Plan Review.** Prior to approval of the initial permit, the plan and location shall be reviewed and approved by Building Inspector or designee prior to approval of the initial Permit. Renewal applications do not require resubmission of the plan.

(b) **Approval.** Initial and renewal permit applications shall be reviewed by the Village Clerk. The Village Clerk shall approve or deny such application or may, in their discretion, refer the application for review and action by the Village Board. Upon referral, the Village Board may approve or deny the application utilizing the same criteria under this Subsection. An "initial" application under this Section shall mean an application by a person who has not previously received a permit under this Section for the applied-for location. A renewal application shall mean an application by a current permittee for the same site with the same plans.

(c) **Private Restrictions.** At the time of application, residents shall be advised that obtaining a permit from the Village to own hens does not override any applicable deed restriction, covenant, or home owners association rule prohibiting chicken ownership, and shall be advised to review any private restrictions applicable to their properties and/or to consult with their HOAs before applying.

F. **Application and Permit fee.** All fees under this ordinance shall be as set forth in the fee schedule as set by the Village Board by Resolution from time-to-time.

G. **Complaints; Revocation.** Any complaints about Chickens on property, whether for noncompliance, noise or nuisance, shall be made to the Village Clerk's office. Whenever the Village, through its agents or employees, upon inspection of the property complained of, finds the condition of the property to be in violation of this Section, an order shall be issued by the Zoning Administrator or their designee, to the owner of the property (and occupant if different from owner) to correct said condition within 10 days. If the order is not complied with or the requirements of this Section are not met, the Village may refuse to approve or renew a permit under the Section. The Village may also revoke any permit granted for noncompliance after providing ten business days notice of the basis for the revocation and opportunity for hearing.

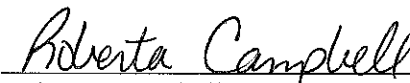
Any permittee facing revocation may request a hearing before the Village Board. If a permit is revoked, a permit shall not be reissued for three years. Nothing herein shall prevent the Village from issuing a citation for violation of any provisions of this Section.”

3. That this ordinance shall become effective upon adoption and publication as provided by law.

Adopted by the Village Board of Union Grove, Racine County, Wisconsin, this 25th day of July, 2022.

VILLAGE OF UNION GROVE

By: 
Steve Wicklund, Village President

Attest: 
Roberta Campbell, Acting Village Clerk